Attendance Management Course WPBA Benchmark Sheet

	Concerns	Good practice	Trainer Comments
Identifies need in personal development plan	No evidence why course of benefit personally or career wise	Identifies appropriate management course with key learning objective which fit RCEM curriculum. Aware of the value in personal and professional development needs.	
Aware of CPD requirements of consultants	Superficial understanding of CPD	Knows the term CPD, has read RCEM CPD advice. Understands value of educational reflection and CPD covering full scope of professional practice	
Attends full course	No evidence or incomplete course attended	CPD certificate for full attendance	
Provides programme with reflective notes	Little evidence of learning from course, unable to outline learning points needed to fulfil RCEM curriculum	Reflective notes on sessions. Evidence of learning and educational reflection. Has covered appropriate areas of RCEM curriculum and able to put learning into ED context.	
Feedback to colleagues on learning gained	Unprepared, superficial or non-educational feedback to colleagues. Does not provide evidence of completing this or feedback poor.	Plans and delivers at least one valued session on learning from course, curriculum areas covered and understanding gained within RCEM context. Gets good feedback on this.	
Reflection	Has not demonstrated required learning or reflection from course or feedback session	Demonstrates improved understanding of management topics. Reflection on course identifies personal learning and how to disseminate this to colleagues. Identified personal learning points are linked to own practice to date and future tasks and development.	

The assessor is asked to consider the learner's performance in all of the domains listed in completing this statement:
"Based on this WPBA, I would be satisfied that this learner has demonstrated the continuing professional development skills expected of a newly appointed consultant"

Yes	
No	
Signature	
GMC	
Date	

If no, these are the reasons and my recommendations for further work: