



The Royal College of Emergency Medicine

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The Minutes of the meeting of the **Quality in Emergency Care Committee**, held by videoconference and in the Council Room at 7-9 Breems Buildings on **11th January 2018, 14:00 – 16:00.**

In attendance:

Name	Initials	Position in Committee
Adrian Boyle	AB	Chair, QECC
Catherine Hayhurst	CH	Chair, Mental Health Sub-Committee
Derek Prentice	DP	Chair, Lay Advisory Group
Simon Smith	SS	Chair, Best Practice Committee
Jeff Keep	JK	Chair, QA&I Sub-Committee
Mohbub Uddin	MU	Secretariat, RCEM
Sam McIntyre	SM	Secretariat, RCEM
Apologies: Emma Redfern (ER), Jon Jones (JJ)		

1. Welcome, apologies and declarations of conflicts of interest*

All were welcomed, no Col were declared.

2. Previous minutes and updates on action points not covered elsewhere

(see corrections on notes)

RAAA vascular guidance – discussed whether we should be transferring patients from vascular centres to non-vascular centres. Comments from Steve Matthews (ICU Consultant) to be incorporated.

ACTION: MU to incorporate comments from Steve Matthews

ACTION: MU to seek opinion from Vascular Society and RCR (Tamsin Ribbons) before publishing. Feedback at next QEC

Diana Hulbert has agreed for the EMJ to feature 4 articles a year of around 800 words each. Update on progress with producing EMJ articles on workstreams:

- AB, DA, CH to write article on mental health
- SS to write article on whistleblowing
- Gavin Lloyd to write article on the care guideline
- AB and JK to write article on the switch from QA to QI system, before August 2018
- SM and JK to write mini executive summaries of the 3 2017/18 audits

ACTION: all to draft the agreed EMJ articles

ACTION: SM to publish previous QEC minutes on website

3. Internal discussion items:

a) Report to prevent future deaths – Pamela Margaret Hands

AB discussed the Regulation 28 report with ER.

ACTION: Safer Care Committee to publish a Safety Newsflash on monitoring after FIB

ACTION: AB to draft response to Coroner

b) Choosing Wisely – update and second round of recommendations (deadline 14 Feb)

The following suggestions were considered and ranked in the following order:

- Urine toxicology
- CT protocolised head and neck
- Clotting
- Blood cultures protocolised and targeted
- Urinalysis for UTI

- CES (decided not to include)
- Lumbar puncture following CT for sub-arachnoid haemorrhage (decided not to include)

ACTION: AB to write up the Choosing Wisely suggestions and submit by 14 Feb

- c) **Publication of standards and guidance in EMJ Supplement & progress of committee chair articles outlining activities**
- d) **Comments for revision of QI guide**

No specific comments received. Discussed and decided to revise next year (2019) as the exams committee are currently reviewing the QIP marksheets.

ACTION: SM to add QIP guide revision to agenda for 2019

4. External discussion items:

- a) **RCP standardised mortality review form – ER**

No update

- b) **Feedback from CQC / RCEM Working Group**

AB, Taj and Chris Moulton to meet with CQC to discuss, plus the following additional issues:

- Care guideline
- Staff development and workforce strategy
- Recent CQC report failed to identify or address any of the issues picked up by RCEM's ISR, suggest a more narrative approach to inspection reports.

5. Sub-committee & SIG updates:

- a) **QEC update (AB)**

RCEM members survey is due soon, the committee agreed that they would welcome feedback on QEC and quality activities.

- b) **Safer care update (ER) (attachment)**

No update

- c) **Quality Assurance & Improvement update (JK)**

- i. **2017/18 audit update**

The audits are currently in the last month of data collection, and have seen an excellent registration rate this year, especially in England and Wales. The report templates have been drafted but not yet approved by QA&I.

- ii. **QIP update - software tender**

The tender is currently live until 31/1. Tender bids to be reviewed between 31/1 – 14/2 by AB, JK, SS, SM, MU, GM. If we fail to appoint a suitable supplier, the back-up plan is to run another round with L2S2 and retender. Updates to be given at next meeting.

- iii. **2019/20 QIP topic selection**

To be added to the March QEC agenda. QA&I to propose topics for consideration, including mental health.

ACTION: QA&I to propose suitable audit/QIP topics for 2019/20 (inc mental health) for QEC to ratify.

- iv. **Progress with standards review**

No update, table for next QEC agenda.

- v. **Annual review/revision of QI guide due November (attachment)**

See item 3.d.

- d) **Best Practice (SS)**

- Whistleblowing position statement – discussed by Exec who are happy with the draft produced by JF
- Desire for RCEM whistleblowing document for issues raised by members and fellows regarding things RCEM should/shouldn't have done, to include maintaining the anonymity of the whistleblower

ACTION: draft whistleblowing document to be reviewed by the Registrar and Corporate Governance Committee for approval

i. SIG updates

SIGs remain enthusiastic and ambitious.

ii. Public health strategy (Ling)

The three focus areas for the PH SIG are serious injuries in children, road accidents, and PH implications of ECDS data.

iii. SIGN/BTS Management of Asthma Guidelines, review update from Nicola Littlewood, representing RCEM on the BTS Guideline Development Group

e) Mental health (CH)

The MH toolkit and s138 guideline has now been published.

CH attended the MH Crisis Care Concordat in AB's absence.

KSH attended conference and found useful.

MH committee ran a randomised coffee trial to identify and connect ED Mental Health Leads.

ACTION: SM to send feedback survey on MH RCT to assess reception and impact

Challenging scenarios study day is planned for March.

NCEPOD report on young people's mental health is due to be published on 7 March.

ACTION: CH to comment on draft NCEPOD report and attend launch event

The curriculum for mental health is currently being reviewed, led by Will Townsend.

ACTION: CH to send suggested mental health curriculum revisions to AB to review, then forward to WT for consideration

f) Major Trauma Committee (JJ)

g) Toxicology (JG)

h) Lay Advisory Group (DP)

LAG are appointing two new young people and a Scottish rep to the group. All RCEM committees not have a lay rep as part of their membership.

6. Feedback from external activity:

a) NHS E Mental Health (CH)

7. Study days:

a) Upcoming:

i. Ambulatory care (30 Jan 2018, 27 registered)

ii. Emergency medicine and public health (27 Feb 2018, 7 registered)

iii. Frail older people (1 March 2018, 28 registered)

iv. Invitation to attend Emergency Care Health Outcomes (ECHO) Study Day (6 March 2018)

v. Challenging scenarios (14 March 2018, 17 registered)

vi. The forgotten tribe (21 March 2018, 6 registered)

vii. QI (7 June 2018, booking not opened yet)

Still in development, potential speakers include Simon Smith, a representative of the education committee, and QA&I committee members.

ACTION: JK to ensure it is clear that the study day is not about passing the exams.

8. Future meeting dates:

a) QEC large – 7 Mar 2018

b) QEC small – 5 July 2018 (pm)

c) QEC large – 3 Oct 2018

9. AOB

Meeting format – AB sought views on changing from face-to-face meetings to videoconference, to save members from travelling to London. The committee agreed that it can be useful on occasion but prefer face-to-face meetings where possible.

ACTION POINT SUMMARY

Work stream	Action	Action by:	Progress:
BP	RAAA guidance: <ul style="list-style-type: none"> - MU to incorporate comments from Steve Matthews - MU to seek opinion from Vascular Society and RCR (Tamsin Ribbons) before publishing. Feedback at next QEC 	MU	
QEC	All to draft the agreed EMJ articles	All	
QEC	SM to publish previous QEC minutes on website	SM	In progress
SC	Reg 28 report on Pamela Hands <ul style="list-style-type: none"> - Safer Care Committee to publish a Safety Newsflash on monitoring after FIB - AB to draft response to Coroner 	ER AB	Done Done
QEC	AB to write up the Choosing Wisely suggestions and submit by 14 Feb	AB	
BP	SM to add QIP guide revision to agenda for 2019	SM	Done
QA&I	QA&I to propose suitable audit/QIP topics for 2019/20 (inc mental health) for QEC to ratify.	JK	
BP	Draft whistleblowing document to be reviewed by the Registrar and Corporate Governance Committee for approval	SM	In progress
MH	SM to send feedback survey on MH RCT to assess reception and impact	SM	In progress
MH	CH to comment on draft NCEPOD report and attend launch event	CH	
MH	CH to send suggested mental health curriculum revisions to AB to review, then forward to WT for consideration	CH/AB	
QA&I	JK to ensure it is clear that the study day is not about passing the exams.	JK	
Previous action points from Large QEC 11th Jan 2018			
BP	Review guideline and submit comments to vascular society, then to publish on RCEM website	SS	On GOING (see item above)
BP & AEC	SS and Tara Sood to consider developing guidance for EDs on arranging on-going care for patients who have been discharged from the ED	SS & Tara Sood	ON GOING → NEXT MEETING
QEC	Ian Higginson & AB to ensure the safety checklist is included in the revised crowding toolkit.	AB & IH	ON GOING → NEXT MEETING
QEC	Review crowding guidance and toolkit, to be led by Ian Higginson	AB, ER & IH	On GOING (for review by council before publication)
Previous action points from Large QEC 11th October 2017			
Major Trauma	To work on patient silver trauma surveys with junior doctors. To draw out key themes and learning points from the surveys with an aim of developing a safety alert.	All	

QI & A	Standards to be considered and agreed at next QA & I meeting.	JK	
QI & A	CH to using findings to help promote better care for children and adolescents.	All	
ER	ER and NATSSIPS: to publish guidance on local guidance page on RCEM website about compiling a checklist.	ER	
ALL	All to submit examples of LocSSIPS to AG.	All	
MH	CH to using findings to help promote better care for children and adolescents.	CH	
Previous action points from small QEC 13th July 2017			
BP	Liase with Chris Walsh and produce podcasts, prioritising the Mental Health and the MCA toolkits	CH, DA	CH and DA to record interview style podcast at conference
QEC	AB to review all standards and archive those that are no longer current or relevant.	AB	ON GOING
BP	ER to draft a list of NatSSIPs procedures and QEC to review and approve once drafted	ER	TRUST DEPENDENT – SUGGEST BRIEF GUIDANCE & SHARE LOCAL EXAMPLES
QEC	AB to record podcast on new RCEM QI guide	AB	TO DO AT CONFERENCE
QEC	<u>RCP standardised mortality review form</u> : ER's colleague, Becky Maxwell, is to create the form and produce at next QEC.	ER	➔ NEXT MEETING
SC	<u>Absconding document</u> : ER to release safety news alerts on deaths after absconding on the same day as this	ER	DRAFTED AND QUEUED FOR PUBLICATION
Quality Team	<u>Absconding document</u> : SM to publish both documents on the same day	SM	TO PUBLISH
QEC	<u>Toxicology</u> : MU to copy dialogue to AB and establish future of SIG Update internally concealed drugs guidance	MU/SM Tox SIG	JG TO REMAIN AS INVITED TOX EXPERT
LAG	DP to meet with RCPCH LAG regarding feedback from children attending EDs DP to feedback progress and decisions and inform the adolescent lead MJ	DP	➔ NEXT MEETING