



The Royal College of Emergency Medicine

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The Minutes of the meeting of the **Quality in Emergency Care Committee**, held in the Council Room at 7-9 Breams Buildings on Thursday, **13th July 2017, 13:00 – 17:00**.

In attendance:

Name	Initials	Position in Committee
Adrian Boyle	AB	Chair, QECC
Catherine Hayhurst	CH	Chair, Mental Health Sub-Committee
Derek Prentice	DP	Chair, LAG
Jeff Keep	JK	Chair, QA&I Sub-Committee
Mohbub Uddin	MU	Secretariat, RCEM
Sam McIntyre	SM	Secretariat, RCEM
Apologies: Emma Redfern (ER) (Chair, Safer Care Sub-Committee), Jon Jones (JJ) (Chair, Major Trauma Sub-Committee), Mary Dawood (MD) (Nurse Rep, QEC), Simon Smith (SS) (Chair, Best Practice Sub-Committee)		

1. Welcome, apologies and declarations of conflicts of interest

The meeting was observed by Ian Higginson, RCEM Registrar.

AB welcomed members and reported no conflicts of interest.

2. Previous minutes and updates on action points not covered in elsewhere

Minor amendments were made to the minutes of the previous meeting, which were then approved by the members. Action points were reviewed and completed items have been removed from the list.

3. Internal discussion items:

a) Guidance documents due review and revision

SS tabled a paper updating the Committee on progress with reviewing, updating and creating best practice guidance documents.

ACTION: SM to check progress on Pain in Children BP guidance, aiming to publish next Monday

b) Management and Transfer of Patients with a diagnosis of Ruptured Abdominal Aortic Aneurysm to a specialist Vascular Centre

This has now been reviewed and updated. The Vascular Society have been invited to comment.

ACTION: AB to discuss 'Management and Transfer of Patients with a diagnosis of Ruptured Abdominal Aortic Aneurysm to a specialist Vascular Centre' with Cathy Rowan at the Vascular Society

4. External discussion items:

a) RCP standardised mortality review form

This item was not discussed. An action point already exists in relation to this matter and it will be followed up at the next meeting.

b) FPHEC immobilisation guidance

This item was not discussed.

c) NICE Consultation - Emergency and acute medical care in over 16s: service delivery and organisation (attachment)

The consultation has been circulated to QEC, ex-SDDC members and the RCEM Exec. It will be important for RCEM to develop a strong response to the consultation, as the document as tabled are generally considered to be lacking in useful guidance for EDs.

ACTION: All to review the NICE Consultation '[Emergency and acute medical care in over 16s: service delivery and organisation](#)' and send comments by 16 July 2017 to MU to collate into a single RCEM response

d) Coroner's PFD Report (attachment)

A response is required by the coroner by 17 August. The Committee agreed that reference to the RCEM results guidance should be included in the response.

ACTION: AB to draft response to the coroner's Prevent Future Deaths report touching the death of Constance Connolly

The Committee agreed that it would be useful to develop guidance for EDs on arranging ongoing care for patients who have been discharged from the ED. This may suit a collaboration between the Ambulatory Emergency Care SIG and Best Practice Sub-Committee.

ACTION: SS and Tara Sood to consider developing guidance for EDs on arranging ongoing care for patients who have been discharged from the ED

5. Sub-Committee & SIG updates:

a) QEC update (AB)

The Committee reviewed the most recent RCEM Committee Structure Diagram. It was noted that the Mental Health Sub-Committee and Major Trauma Sub-Committee should be under QEC, not the Best Practice Sub-Committee.

ACTION: SM to feed back amendments to the RCEM Committee Structure Diagram to Gordon Miles

b) Safer care update (ER) (attachment)

ER tabled a paper updating the Committee on progress with the Safer Care Sub-Committee workstreams. The Committee voiced its support for the safety checklist but acknowledged that it may not be relevant to all EDs.

ACTION: Ian Higginson & AB to ensure the safety checklist is included in the revised crowding toolkit

c) Quality Assurance & Improvement update (JK)

i. 2017/18 audit update: #NOF, Pain in children, Procedural sedation

Audit registration is open and data collection is due to begin on 1 August 2017.

The CQC have requested that all RCEM audit standards are aligned with NICE guidance where possible. The 2017/18 audit information now includes a section comparing each standard with the relevant NICE guidance and any relevant RCEM guidance.

ii. QIP update

Pilot

Alongside the three 2017/18 audits, a new QIP platform will be piloted, involving approximately 5 EDs, and is expected to run from September 2017 to January 2018. SM demonstrated to the Committee the basics of the pilot platform.

ACTION: Interested QEC QA&I Sub-Committee members are encouraged to try the QIP platform before the September 2017 pilot begins and submit comments to SM, JK and AB – please contact SM for a trial account

National rollout

The QA&I Sub-Committee has submitted a budget bid to meet the cost of tendering and the rolling out of a national QIP platform to replace in 2018 the traditional audits. AB reported that he had informally mentioned this to L2S2, the current audit IT system provider, so that they are aware. The winning bidder will be invited to exhibit at the Spring

2018 or the Autumn 2018 conference and demonstrate the system, allowing for the audience of Members and Fellows to ask questions.

d) Best Practice (SS)

See item 3a for Best Practice update.

i. SIG updates

No updates were received.

ii. Mental health toolkit

This is currently being reviewed and revised by KSH. It is due to be published on 10th October, to coincide with the RCEM Jubilee mental health day and World Mental Health Day.

iii. Guidelines in development and due for review

This item was not discussed.

iv. Care of the patient who absconds

This guidance includes advice for patients who self-discharge from the ED.

v. Consent in Adults, Adolescents and Children in Emergency Departments

This guidance has been split into three separate documents. The mental capacity element was published in Feb 2017.

vi. Frequent Attenders in the ED (attachment)

This guidance has been updated by CH to be relevant to the whole UK, as this is expected to be used by the devolved nations, for whom the CQUIN is not relevant.

ACTION: AB to take chairs action to publish the frequent attenders guidance when ready

The Position Statement on 2017-18 CQUIN to reduce attendances by Frequent Attenders and Mental Health Attendances was edited, with recommendations for some minor rewording.

ACTION: CH to reword the frequent attenders position statement and send to AB to take chairs action to publish

vii. CQUIN webinar on improving services for people w/mental health needs in A&E - 19/06/2017 - CH/RCEM involvement (2 attachments)

The webinar recording can be [streamed](#) or [downloaded](#) from NHS England.

e) Major Trauma Sub-Committee (JJ)

No updates were received.

f) Toxicology (JG)

MU has contacted the Chair to advise that the group is now a SIG, and will need to follow RCEM recruitment processes to recruit new members.

g) Lay Advisory Group (DP)

No updates were received.

6. Feedback from external activity:

a) NHS E Mental Health (CH)

CH has been attending the NHS England mental health group to represent RCEM, and is due to present at the RCPsych tomorrow and is to provide feedback at the next meeting.

7. Study days:

a) Upcoming:

i. Major Trauma – Wales (17 July 2017)

ii. Alcohol (20 Sept 2017) CANCELLED

iii. Major trauma in the trauma unit (8 Nov 2017)

b) Planning 2018 study days

Several Sub-Committees and SIGs have made a bid to run study days in 2018, including; QA&I, Mental Health, Ambulatory Care, Elderly Care and Frailty, and Public Health EM. It was noted that attendance at study days seems to be very much affected by the timing of the event, with some dates struggling to attract sufficient attendees.

8. Future meeting dates:

- a) QEC large – 11th Oct 2017 (Octavia House)
- b) QEC small – 11 Jan 2018 (pm)
- c) QEC large – 7 Mar 2018
- d) QEC small – 5 July 2018 (pm)
- e) QEC large – 3 Oct 2018

9. AOB

- CH reported that the Mental Health Sub-Committee are involved with reviewing the curriculum.
- The Committee discussed an invitation from Paula Whitty for RCEM to be involved in a bid to the Health Foundation for funding to look at sepsis data.
ACTION: JK to respond to Paula Whitty regarding RCEM involvement in the bid to the Health Foundation to look at sepsis data
- RCEM will be running a celebration week 9-13 October 2017 to celebrate the 50th anniversary of emergency medicine in the UK. The celebration week will feature a different theme each day:
 - Monday: basic life support and world record attempt for the most people learning CPR at the same time
 - Tuesday: mental health
 - Wednesday: prevention of violence
 - Thursday: prevention of accidents, especially in the very young and very old
 - Friday: wellness and exercise

The Committee reviewed the plans and suggested some additional partner organisations to involve in the celebrations. The revised RCEM *Mental Health Toolkit* will be published on the mental health day.

ACTION POINT SUMMARY

Work stream	Action	Action by:	Progress:
BP	SM to check progress on Pain in Children BP guidance, aiming to publish next Monday	SM	
BP	AB to discuss 'Management and Transfer of Patients with a diagnosis of Ruptured Abdominal Aortic Aneurysm to a specialist Vascular Centre' with Cathy Rowan at the Vascular Society	AB	
BP	Review guideline and submit comments to vascular society, then to publish on RCEM website	SS	Ongoing
QEC	All to review the NICE Consultation ' <u>Emergency and acute medical care in over 16s: service delivery and organisation</u> ' and send comments by 16 July 2017 to MU to collate into a single RCEM response	All	
SC	AB to draft response to the coroner's Prevent Future Deaths report touching the death of Constance Connolly	AB	
BP & AEC	SS and Tara Sood to consider developing guidance for EDs on arranging ongoing care for patients who have been discharged from the ED	SS & Tara Sood	
QEC	SM to feed back amendments to the RCEM Committee Structure Diagram to Gordon Miles	SM	DONE
QEC	Ian Higginson & AB to ensure the safety checklist is included in the revised crowding toolkit.	AB & IH	
QEC	Review crowding guidance and toolkit, to be led by Ian Higginson	AB, ER & IH	Ongoing (for review by council before publication)
SC	ER to re-publish the crowding tool and include new ideas discussed	ER	To be included in toolkit review
QA&I	Interested QEC QA&I Sub-Committee members are encouraged to try the QIP platform before the September 2017 pilot begins and submit comments to SM, JK and AB – please contact SM for a trial account	All	
BP	AB to take chairs action to publish the frequent attenders guidance when ready	AB	
MH	CH to reword the frequent attenders position statement and send to AB to take chairs action to publish	CH	
QA&I	JK to respond to Paula Whitty regarding RCEM involvement in the bid to the Health Foundation to look at sepsis data	JK	
Previous action points			
Trauma	JJ to revise the Trauma Team Leader competency document, specifically to remove reference to 'code red', and to publish following review by the Dean and AB	JJ	Ongoing
QEC	Lead the design of a study day focussing on Tough Cases, with support from SM/MU	CH	CH to organise for 2018

BP	Liase with Chris Walsh and produce podcasts, prioritising the Mental Health and the MCA toolkits	CH, DA	CH and DA to record interview style podcast with advice from C Walsh
QA&I	Draft business case and technical specification for rapid cycle audit	JK	Budget bid put forward
QEC	AB to hold discussion with Fiona Beech about producing a one-page guidance on section 136	FB	In progress
QEC	AB to review all standards and archive those that are no longer current or relevant.	AB	To present at next meeting
QEC	Any additional comments on GMC confidentiality guidance to be sent to AB, to be conveyed to GMC	All	Podcast by AB now available on GMC website, SM to communicate to members, then close
BP	ER to draft a list of NatSSIPs procedures and QEC to review and approve once drafted	ER	
QEC	AB to record podcast on new RCEM QI guide	AB	To do
QEC	Contact ISR Chair once appointed	AB	
QEC	<u>RCP standardised mortality review form</u> : ER's colleague, Becky Maxwell, is to create the form and produce at next QEC.	ER	
QEC	<u>RCP standardised mortality review form</u> : JK to send example to BM	BM & JK	
BP	<u>Pain scale in children</u> : SS to make necessary amendments to the document	SS	To do
MH	Review and revise Mental Health Toolkit	KSH	Ongoing
SC	<u>Absconding document</u> : ER to release safety news alerts on deaths after absconding on the same day as this	ER	To publish
Quality Team	<u>Absconding document</u> : SM to publish both documents on the same day	SM	To publish
QEC	Emergency department care: all to send in information and comments from their Trusts that will help implement	All	AB to make final edits. Chairs action to publish
QEC	<u>Toxicology</u> : MU to copy dialogue to AB and establish future of SIG Update internally concealed drugs guidance	MU/SM Tox SIG	SM to recruit SIG members if required
LAG	DP to meet with RCPCH LAG regarding feedback from children attending EDs DP to feedback progress and decisions and inform the adolescent lead MJ	DP	DP to report at 11 October 2017 meeting