

RCEM CESR Evaluator Role Description

The role of CESR Evaluator offers several valuable opportunities which include:

- A chance to be actively involved in ensuring the maintenance of high professional standards of the Emergency Medicine workforce
- Increasing the pool of Emergency Medicine specialists
- Strengthening of CV
- Sharing of good practice with colleagues throughout the country.
- Use of the learning experience to claim CPD points

CESR Background

For all specialties, the CESR (Certificate of Eligibility for Specialist Registration) is an important route to the Specialist Register and it is essential that the College ensures that its evaluation process is both fair and robust. The College evaluators play a key role in providing this assurance.

The CESR is a route to the GMC's Specialist Register for doctors who have not completed a fully approved specialty training programme in the UK. This specialty equivalence route requires an applicant to provide a portfolio of evidence that demonstrates that their training, qualifications and experience meets the requirements of the Emergency Medicine curriculum current at the time of application. The evidence is organised under the four domains of Good Medical Practice ('Knowledge, Skills and Performance'; 'Safety and Quality'; 'Communication, Partnership and Teamwork'; 'Maintaining Trust').

The CESR Evaluation Process & Evaluator Role

- As a CESR Evaluator, you will be part of a team (CESR Panel) evaluating CESR applications forwarded to the College by the GMC. Wherever possible, the RCEM will seek to include an SAS EM doctor's view by way of their inclusion on the CESR panel or, if appropriate, a direct approach to FASSGEM Executive.
- The College recommends that any department with doctors intending to qualify along the CESR route has an educational supervisor who is on the evaluator panel. We would strongly recommend that any department with a larger number of CESR doctors has one Consultant CESR evaluator for every 4 CESR doctors, in order to maintain a sustainable work load.
- Once the GMC notified the College of a new application, a member of College staff will index the application and allocate it to the next available Lead Evaluator and 'buddy' on the rota. The application can be accessed/downloaded from the GMC's secure website, GMC Connect, for which evaluators will receive log-in details.
- The Lead and 'buddy' evaluators will address each section of the evaluation form commenting on whether or not the applicant has provided evidence that they have obtained the qualities detailed in the four domains, and the competences in the current curriculum.

- The evaluators will comment on areas where the applicant has not provided satisfactory evidence, and make recommendations as to what additional training/experience may be required.
- The College is expected to complete its evaluation within 35 working days of receiving notification from the GMC, and evaluators are expected to work to this deadline.
- Once the evaluation has been finalised, College staff will upload the completed evaluation form to GMC Connect.
- An application may be returned by the GMC for further review before the final recommendations to the candidate are agreed.
- An unsuccessful CESR applicant may apply for a Review within a year of the GMC's final decision, by submitting evidence that recommendations have been addressed, as well as that skills are up to date. Where possible, the Lead Evaluator of the original application will be asked to evaluate this.
- Most communication between the College, evaluators, 'buddies' and the GMC is by email; occasionally by phone.
- The College is currently receiving approximately three applications per month. These come from a mix of doctors including those who have received their training overseas and UK SAS doctors.
- Evaluators would normally be expected to work on two evaluations per year; one as lead and one as 'buddy'.
- Currently, applications to the GMC consist of around 1000 pages of scanned documentation, and for each application it takes an average of 20 hours to review and complete the evaluation.
- As well as Specialty Specific Guidance (SSG) produced in conjunction with the College, which provides essential information for CESR applicants, the GMC has produced detailed guidance for evaluators. In addition, an experienced evaluator will provide guidance to a newly-appointed evaluator working on their first application.
- It is College policy to support evaluators to apply for professional leave equivalent to 4-5 days per year.
- Up to five CPD points can be claimed for work on each evaluation
- CESR Applicants Training Days are held at the College twice a year. Each of these events involves 30 potential CESR Applicants, GMC advisors and at least three CESR evaluators who have volunteered to attend to provide guidance to the 30 delegates.
- New CESR evaluators will be expected to attend one CESR Applicants Training Day as an observer, as part of their training.

- The CESR Panel will meet twice a year at the College to discuss feedback on evaluations, performance, governance and process issues. Evaluators may join the meeting by teleconference should abstraction from their clinical duties make attendance difficult.
- The term for a CESR evaluator's role will be 3 years in the first instance, renewable by an additional 2 years in agreement with the CESR Chair.
- In accordance with the CESR evaluation processes, all evaluators will be required to read and sign the College's Confidentiality Agreement.
- This role is subject to normal College policies, including Conflict of Interest.

Person Specification

Essential Criteria

- Member, Fellow or Associate Fellow of the Royal College of Emergency Medicine
- In good standing with the College
- Currently practising in EM in the NHS
- Informed about the latest curriculum
- Must be on the specialist register and have worked at consultant level for one year or equivalent period in Emergency Medicine in the NHS. Please ensure all dates are included as part of your CV

Desirable Criteria

- Current or previous MRCEM or FRCEM Examiner
- Examiner in other collegiate exams
- GMC FTP assessor