



# Management: Recruitment (2021)'s Preview

THIS VERSION IS PUBLISHED  
Version 2

 [Archive \(\)](#)  [Duplicate \(\)](#)  
[+ Create a new version \(\)](#)

Fields marked with ★ are required.

## Section 1

### Project Description

### Date

### Any Comments/Reflections ★

## Section 2

### Assessor Name: ★

### Assessor registration number: ★

### Grade of Assessor: ★

### Assessor's email ★

1. Please note the trainee's performance on the following areas:

### Has completed equality and diversity training:

### Checks people specification – clarifies uncertainty:

### Short list appropriately (if applicable):

### Prepares interview questions:

**Interviews fairly:**

**Decision Making and ranking:**

**Gives appropriate feedback to candidates:**

**Documentation:**

## Assessor rating

**1 – What was done particularly well? ★**

**2 – Learning points – What could have been done differently? ★**

**3 – Recommendation for further learning or development ★**

**4 – Overall: Please indicate the level of the trainee's performance in this episode: ★**