



**RCEM**  
Royal College  
of Emergency  
Medicine

Patron: HRH Princess Royal  
Octavia House  
54 Ayres Street, London  
SE1 1EU

Tel +44 (0)20 7404 1999  
[rcem@rcem.ac.uk](mailto:rcem@rcem.ac.uk)  
[www.rcem.ac.uk](http://www.rcem.ac.uk)

<b>Role Profile:</b>	<b>PEMISAC – Quality / Training Development Lead</b>
<b>Reports to:</b>	<b>Chair of PEMISAC</b>
<b>Key working relationships:</b>	<b>PEMISAC Committee, Training and Assessment Officers, Heads of Schools, Regional Advisers, Academic Regional Advisers, Education and Training Division, Trainee Representatives, Quality Advisers, Other members of CSACs and ISACs (predominantly the Chairs)</b>

The Quality Lead is responsible for developing and reviewing the Quality and Training development workstreams for the College. They will also support and deputise for the PEMISAC Chair when necessary.

**Responsibilities:**

- To oversee existing Quality / Training Development work within the Royal College of Emergency Medicine paediatric training programmes
- To lead developments in the provision of training through PEMISAC and within the Royal College of Emergency Medicine (RCEM)
- To work with curriculum committee to ensure and disseminate standards for paediatric training
- To work with RCEM to address Differential Attainment
- To attend relevant GMC / COPMed / AoMRC meetings in relation to Quality Standards for paediatric training
- Support the development and training of External Advisors for RCEM to support Deaneries, HE Regions and individual Trusts/Programmes and update the External Advisor handbook
- Review and monitor paediatric training standards and with the support of the Training Manager, produce the Annual Training Quality Report (AQR) for RCEM
- To support the Global Emergency Medicine work of the College, when required.

**APPOINTMENT**

- Eligibility: Those who are accredited EM PEM subspecialty educational supervisors and trainers are eligible for appointment.
- Appointment is through self-nomination and formal interview by RCEM Co-Chair of PEMISAC, Dean and 1 other RCEM official.

***Excellence in Emergency Care***

Incorporated by Royal Charter, 2008  
Registered Charity Number: 1122689

VAT Reg. No: 173205823  
Scottish Charity Number: SC044373

### PLACE OF WORK

- Duties will be primarily conducted by video conference, telephone and email.

### HOURS OF WORK

- It is estimated that this post will require 0.25 PA per week in addition to: 3 PEMISAC meetings (2 hours each) per year. Usually, 2 meetings are held online and one face to face in London.
- Anyone wishing to stand for the post will need to discuss this issue with their clinical colleagues and employers. NHS Trusts and Foundation Trusts are reminded that the NHS allows such special leave as it is in the interests of the NHS.

### REMUNERATION AND EXPENSES

- The post is honorary. Reasonable expenses for travel and subsistence will be payable on production of receipts and vouchers. As with all travel on College business, the Lead for Quality /Training developments will be expected to travel in accordance with the College policy.

### **Person Specification**

<b>REQUIREMENT</b>	<b>ESSENTIAL</b>	<b>DESIRABLE</b>
Fellow of RCEM in good standing	√	
On the GMC Specialist Register for Emergency Medicine	√	
Consultant Emergency Physician in a current substantive post in UK or Republic of Ireland for at least three years	√	
PEM accredited Educational Supervisor and trainer in a school structure or devolved nation	√	
Understanding of GMC regulatory requirements	√	
Up to date Equality and Diversity training	√	
IT skills (proficient in Word and Excel)	√	
Experience of chairing committees		√
Experience in examining in College exams		√

**Version 2**  
**10/03/22**