

RCEM Clinical Leadership and Service Design Committee Chair and Members - Honorary posts.

Are you passionate about shaping the future of emergency medicine and contributing to the improvement of healthcare systems? The Royal College of Emergency Medicine (RCEM) invites applications for volunteer positions on the Clinical Leadership and Service Design Committee. This committee takes on topics that are relevant to clinical leaders, but which are applicable across the Emergency Care system.

1. Committee Chair - Clinical Leadership and Service Design Committee

Role Overview:

Lead strategic discussions and decision-making processes related to Clinical Leadership, Emergency Department Service Design, and Delivery. Provide visionary leadership, collaborate with committee members, and contribute to the development of College guidance.

Key Responsibilities:

- Provide visionary leadership to fulfil the committee's remit.
- Facilitate effective committee meetings and encourage collaboration.
- Act as a key advisor to the Council on Clinical Leadership matters.

Essential Criteria:

- RCEM Fellow: Hold the status of RCEM Fellow in good standing with the College, demonstrating a significant commitment to the field.
- Leadership Skills: Proven leadership experience, preferably in a healthcare or emergency medicine setting.
- Strategic Thinker: Ability to think strategically and contribute to the development of College guidance.
- Collaborative Approach: Strong interpersonal and communication skills to foster collaboration among committee members.
- Expertise: Demonstrable expertise in Clinical Leadership and Emergency Department Service Design and Delivery.
- Advocacy and Representation: Experience in effectively representing committees or organizations in external forums.

Desirable Criteria:

- Experience in Committee Leadership: Previous experience in chairing committees, preferably within a healthcare or medical context.

- Understanding of Regional Variations: Knowledge of regional variations in healthcare systems, particularly in the UK and Northern Ireland.
- Engagement with Stakeholders: Experience engaging with stakeholders such as government bodies, healthcare organisations, and professional associations.

2.Committee Members - Clinical Leadership and Service Design Committee

Role Overview:

Contribute expertise and insights to discussions on Emergency Department Workforce Planning, Emergency Department Design, Service Design and Delivery, and Emergency Medicine System Design. Collaborate with committee members and stakeholders to formulate College guidance.

Key Responsibilities:

- Provide expert advice and insights in relevant areas.
- Actively participate in committee meetings and discussions.
- Contribute to the development of College guidance and other resources.

Essential Criteria:

- Clinical Leadership Expertise: Possess expertise in Clinical Leadership, Emergency Department Service Design, or a related field.
- Professional Experience: Hold a professional qualification in a relevant healthcare or medical discipline.
- Collaborative Approach: Strong interpersonal skills and ability to work collaboratively within a diverse committee.
- Committee Engagement: Ability to actively engage in committee meetings and contribute constructively to discussions.
- Advocacy: A commitment to acting as an ambassador for the Royal College, supporting and reinforcing its strategic objectives.

Desirable Criteria:

- Committee Experience: Previous experience as a committee member, particularly in healthcare or medical contexts.
- Regional Knowledge: Understanding of regional variations in healthcare systems, particularly in the UK and Northern Ireland.
- Stakeholder Engagement: Experience in engaging with stakeholders, such as healthcare organizations, government bodies, or professional associations.

How to Apply:

Interested Fellows and members of the Royal College are invited to apply by submitting a cover letter and detailed CV to Emily Lesnik (Quality Manager) emily.lesnik@rcem.ac.uk by **5pm on 11th March 2024**. The cover letter should maximum 250 words, describing why you are interested, and what you will bring to the role in terms of expertise or experience.

The Personal Specifications and Terms of Reference can be found [here](#).

Commitment:

Committee members are expected to attend three of the four main meetings per year, conducted primarily through video conference calls. They are also expected to actively contribute to the work of the committee

Application Deadline: 5pm on 11th March 2024

Join us in making a positive impact on emergency medicine and healthcare systems. Your expertise and commitment can help shape the future of our profession.

Interested in discussing more about this role? If you would like to speak to one of the Quality Team at RCEM to discuss the committee roles please contact Emily Lesnik (Quality Manager) emily.lesnik@rcem.ac.uk or Ian Higginson (Vice President) vicepresident@rcem.ac.uk

Frequently Asked Questions

Are committee roles only for those who have been closely involved with the college before?

No, certainly not. Our committee roles are open to all members, not just those who have worked in Emergency Medicine for years! This includes trainees. We are always keen to help those who have not previously had a role with us to get involved.

So, should I apply even if I have not been involved in the college before?

Absolutely! We are very keen to encourage those who have not been involved in the college to apply; if you have the skills and the passion, please do apply.

We can provide induction into college processes to support those who are not familiar with committees in the medical Royal Colleges sector.

I have the passion and the skills but not enough experience, should I still apply?

Yes! You might think that you do not have the experience, but if you are working in the field of Emergency Medicine, you probably do!

Aside from clinical skills, emergency medicine requires a depth of interpersonal skills: management, communication, and influencing skills for example. Emphasise the skills you have, and think about soft skills such as communication, leadership, and team working.

How should I go about writing my application?

To apply, we ask you to submit a CV and write a 250-word personal statement. This statement is an opportunity for you to explain why you are suitable for and interested in the role and detail your objectives for your time as a committee member.

Before you write your application, you should study the role profile in detail. Pay particular attention to the member specification aspect of the profile and ensure your application addresses the points outlined.

I am really interested in becoming a committee member, but I am not sure about the time commitment.

College staff are currently working mostly remotely, and we will utilise video conferencing and other media to reduce the need for travel. We expect that duties will be primarily conducted from your usual place of work or the comfort of your own home. Committee meetings take place 4 times per year on average. They will take up a morning or afternoon.

Will my expenses be covered if there are in-person meetings?

Travel expenses and, if applicable, hotel accommodation will be covered as per our Expenses Policy. RCEM staff members can provide more information about this for you.

Who can apply to the committee member positions?

For the committee member roles, we welcome applications from any college member. We encourage all members to apply, regardless of how experienced you are, what kind of member you are, or how long you have been a member.

Can I ask my Trust to support me with time off?

Given the pressures the system is experiencing, we do understand that our Members and Fellows are needed for frontline services. However, support is often provided to allow some recognition for college work, particularly as it can be developmental. In the past, the Chief Medical Officers have written to Trusts about this, and if you need help approaching your Trust please let us know.

Will I have any support from the College?

Absolutely! The RCEM is always here to support you in the role and with all responsibilities and duties you may have. We will introduce you to the rest of the committee members and the current work that the committee is doing. We take responsibility for organising meetings and providing guidance with report writing and press coverage. We want to ensure that you can carry out the role to the best of your abilities and ,therefore we are happy to provide as much support as you need to fulfil the role effectively.

Do you have any questions that have not been covered? Get in touch with us! We would be very happy to talk to you. Please contact Emily Lesnik (Quality Manager)
emily.lesnik@rcem.ac.uk