

22 March 2024

Dear ACP

Combined Adult and Children Clinical Syllabus (ePortfolio) error

RCEM has become aware of an error within the 'blueprint' for the combined ACP Adult and Children Clinical Syllabus (2022 ACP curriculum) on the risr/advance ePortfolio platform. This only affects ACPs who have indicated that they intend to credential in both adults and children concurrently and have the 'ACP Adult & Children' role and programme visible on their dashboard profile and via the 'Goals' drop-down menu. ACPs with either an 'ACP Adult' or 'ACP Children' role and programme will be unaffected.

The impact of this error means that, when tagging to certain areas of the clinical syllabus from within a form, such as a WPBA, the completed event will not appear in the evidence section of the syllabus when viewed from the dashboard or 'Goals' drop-down menu. The conditions and presentations affected are listed below:

- **Oncological Emergencies**
 - OncP1. Acute presentations of undiagnosed cancer that may present to the ED
 - OncC1. Complications related to local tumour progression
 - OncC2. Complications relating to cancer treatment
 - OncC3. Biochemical complications of malignancy
- **Pain & sedation**
 - PC1. Analgesics
 - PC2. Non-pharmacological methods of pain management
 - PC3. Pain assessment
 - PC4. Sedation
- **Sexual health**
 - SeP1. Genital discharge
 - SeP2. Genital lesions
 - SeP3. Emergency contraception
 - SeP4. Post-exposure prophylaxis
 - SeC2. Sexual assault
 - SeC3. Sexually transmitted infections
- **Vascular**
 - VC1. Acute limb ischaemia0
 - VC2. Aortic aneurysmal disease0
 - VC3. DVT

Excellence in Emergency Care

Incorporated by Royal Charter, 2008
Registered Charity Number: 1122689

VAT Reg. No: 173205823
Scottish Charity Number: SC044373

- **Other clinical presentations**

- XC1. Major Incident Management0
- XC2. PHEM0
- XC3. Safeguarding in adults0
- XC4. Domestic abuse

ACPs who commence the credentialing pathway from 22 March 2024 will have an amended version of the combined adult and children clinical syllabus uploaded to their ePortfolio account. Unfortunately, it has not been possible to overwrite the old version of the syllabus with the amended version for ACPs who commenced the credentialing pathway prior to this date. Therefore, to ensure that evidence appears against these presentations and conditions (event targets), and the ACP Credentialing Panel are able to view the evidence upon submission, we are asking ACPs to manually link their evidence to these specific areas from the syllabus itself. This will apply to evidence already tagged to these conditions and presentations within assessments, as well as to future evidence that will also need to be linked to these areas of the syllabus.

We have included instructions below describing how to go about this. If you have any difficulty, please email the ePortfolio team at ePortfolio@rcem.ac.uk. If you have any questions regarding credentialing, please email ACP@rcem.ac.uk. Alternatively, you may telephone the College directly on +44 (0)20 7404 1999, Mon to Fri 09:00 - 17:00 GMT.

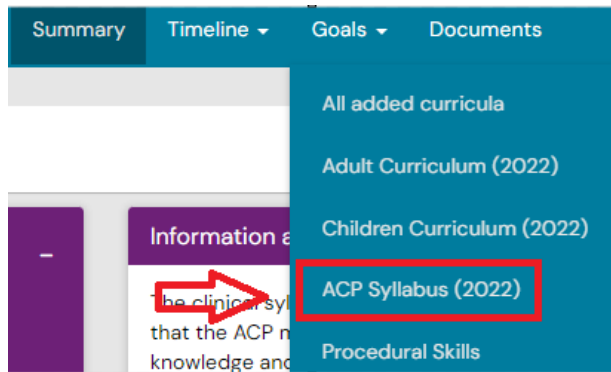
Please accept our apologies for any inconvenience this may cause.

Kind regards

The RCEM ACP team

Instructions

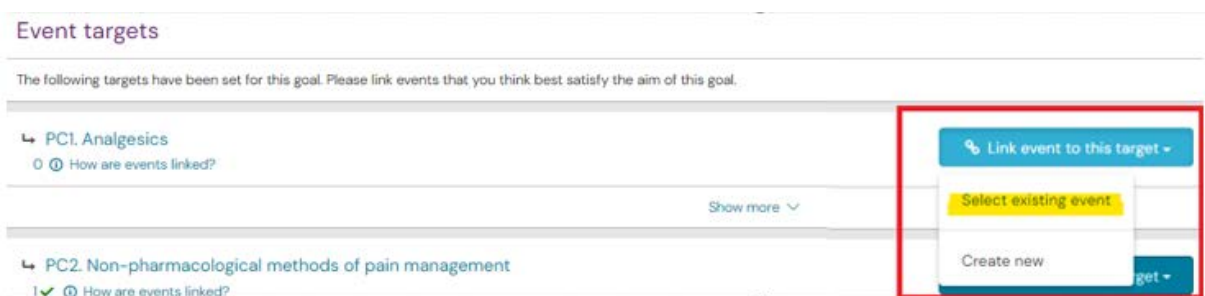
1. Select **ACP Syllabus (2022)** from the **Goals** drop-down menu.



2. Click on the relevant area of the syllabus. For this example, we are using **Pain & Sedation, PC1. Analgesics**.



3. For the event target **PC1. Analgesics**, click on **Link event to this target** and choose **Select existing event** from the drop-down options.



4. The default position means that you will only see events that match this goal's targets. Click on **Show all events**.



- Type **PC1** into the search field to filter the results to only show events that you have tagged to PC1 within forms/assessments. Then click on **Link this event** for all items of evidence you wish to link to **PC1. Analgesics**.

The screenshot displays a search interface for 'PC1. Analgesics'. At the top, the title 'PC1. Analgesics' is shown in purple. Below it, the goal is listed as 'Goal: Pain & sedation'. A light blue banner indicates 'Currently showing all of your events'. A search input field contains 'PC1' and is highlighted with a red box. Below the search field, it states 'Found 1 items for matching PC1'. A dark teal bar is present below the search results. A grey bar indicates 'Events created in March 2024'. The main event entry is 'CBD - Case Based Discussion' with a tag icon. Below the title, the following details are listed: 'ACP Pathway Children', 'Date of event 22 Mar, 2024', 'Placement Paed emergency department', and 'Case to be discussed Example CBD: Analgesics'. At the bottom of the event entry, there are two buttons: 'Link this event' (with a chain-link icon) and 'Show audit log' (with a document icon). The 'Link this event' button is highlighted with a red box.

- When you have selected all of the evidence you wish to link, click on

I'm done Linking