



**RCEM**  
Royal College  
of Emergency  
Medicine

Patron: HRH Princess Royal  
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**JOB DESCRIPTION**  
*For Guidance Only*

**ROYAL COLLEGE OF EMERGENCY MEDICINE  
PRESIDENT**

DUTIES

- Ensure that the College acts in the furtherance of its key objectives
- Chair the General Meetings
- Chair the Board, Council and Executive committee of the College
- Represent the College at the Academy of Medical Royal Colleges
- Take the lead in representing the College at the Department of Health and other external bodies
- Assist committee Chairs in the formulation of key policy documents
- Act as a Trustee of the Charity
- Act as an ambassador for the College at national events
- Ensure effective communications with the Fellowship and Membership
- Ensure the College has clear communications with the Press and Media
- Working with other Officers and members, lead the development of a strategic direction for the College and the specialty in the UK
- Reports to the College Council and Board of Trustees

The delegated authority granted to the President is described in the College Scheme of Delegation (available from the Chief Executive on request).

APPOINTMENT

By election of all Fellows, Associate Fellows and Members (excluding (excluding Honorary Fellows, Associate Members and Affiliates) of College from invited nominations

PLACE OF WORK

The nature of the task means that there will be a number of duties in London. Many meetings will be at the College offices but a significant amount of national and at times international travel will be required.

HOURS OF WORK

It is estimated that this post will take at least two days per week (4PAs). Anyone wishing to stand for the post will need to discuss this commitment with their clinical colleagues and employer(s).

REMUNERATION AND EXPENSES

The post is honorary. Reasonable expenses for travel and subsistence will be payable in accordance with College policy.

NB this is not an exhaustive list of duties but is representative of the level of responsibility and areas of involvement

***Excellence in Emergency Care***

Incorporated by Royal Charter, 2008  
Registered Charity Number: 1122689

VAT Reg. No: 173205823  
Scottish Charity Number: SC044373