



RCEM
Royal College
of Emergency
Medicine

Patron: HRH Princess Royal
Octavia House
54 Ayres Street, London
SE1 1EU

Tel +44 (0)20 7404 1999
rcem@rcem.ac.uk
www.rcem.ac.uk

Job Description

RCEM Assessors - *GreenED* Accreditation Honorary Position

The College is looking to recruit a pool of Assessors to assist the *GreenED* Sub-Committee in the programme accreditation process. Ideally, Assessors will have experience and interest in sustainability initiatives.

About the *GreenED* Accreditation:

GreenED is an RCEM initiative to measure and reduce the environmental impact of UK Emergency Departments (EDs). The web-based *GreenED* programme is centred on a framework for evidence-based actions EDs can take to improve sustainability, divided into bronze, silver and gold levels. Successfully completing all actions at a given level leads to formal accreditation from RCEM. By taking part in *GreenED*, hospitals can develop and embed environmentally sustainable practices, reduce departmental costs and improve patient care.

Accountable To:

Environmental Special Interest Group (ESIG) Chair, sitting within RCEM's Clinical Quality Cluster.

Key Working Relationships:

As a College Assessor for the *GreenED* Accreditation, you will be joining and engaging with other members of the *GreenED* sub-committee, which is part of ESIG. The role will also involve working closely with the RCEM Quality Team.

Role Responsibilities:

The Assessor role is a volunteer role for registered RCEM members. Assessors represent RCEM on the *GreenED* Assessor panel, with responsibilities including:

- Review submissions assigned by the *GreenED* team within 3 weeks of receiving the review link from Quality Team Support.
- Assess each action based on evidence, comparing it to assessment standards.
- Provide detailed feedback in the relevant sections.
- If feedback is split, a third-party referee will be consulted.
- Complete the assessment, sign it, and submit for logging in the portal.
- Ensure email notification is sent to confirm the submission is ready for viewing.

Person Specification:

- Assessors must have an interest in environmental sustainability.
- Assessors must be a member of RCEM in good standing.
- Assessors must be working in active practice.

Excellence in Emergency Care

Incorporated by Royal Charter, 2008
Registered Charity Number: 1122689

VAT Reg. No: 173205823
Scottish Charity Number: SC044373



- Assessors must consent to their contact details being provided to GreenED Leads.

What can you expect from us?

- Become part of a network of colleagues with similar values tackling the threat of climate change by working towards net zero NHS targets for our specialty.
- Support and guidance in the role from the GreenED team at RCEM.
- This is an honorary post, and no financial honorarium is offered for the postholder.
- Meetings will take place virtually.

What can we expect from you?

- Be able to attend a virtual 90 mins training session with the GreenED Leads in late March/April 2025 (exact date TBD)
- Be able to offer the time commitment required to review at least 2 accreditation submissions from 1+ site(s) within the assessment months – April and May 2025. This will be approximately 90 mins per site per level i.e. at least 3 hours time commitment per assessor.
- Compare the evidence for each action against the Accreditation Standards.
- Inform the College if you have any professional relationship or conflict of interest with any of the EDs you are assigned to assess.
- Attend Final Review Meetings with a fellow Assessor to compare assessments and determine your final review/feedback. These will be approximately 90 mins per site per level i.e. at least 3 hours of time commitment per assessor.
- Give as much notice as possible if you can no longer attend a Final Review Meeting and work with the GreenED team to find a rescheduled time.
- Help with GreenED queries relating to issues with site submissions forwarded by RCEM staff if required.

How to Apply:

To apply for the position please send 1-page max personal statement and a CV to the team by emailing GreenED@rcem.ac.uk by 17th of March.