

Call for Expressions of Interest: Programme Planning Group for the Royal College of Emergency Medicine's Annual Conference

The Royal College of Emergency Medicine (RCEM) is seeking expressions of interest from a group of enthusiastic and dynamic emergency medicine clinicians to form the Programme Planning Group for our flagship annual conference.

This new flagship conference replaces the historic Spring CPD and Annual Scientific Conferences. It is due to take place at the ICC, Birmingham on 28 – 30 April 2026.

We are looking for a diverse and passionate group of clinicians who are eager to play a key role in shaping an engaging, educational, and impactful programme.

Applicants should apply as a single group consisting of six to eight people. You could be from the same trust area or colleagues across your ED. You will work together to develop a comprehensive conference agenda, with a focus on contemporary issues, innovative practices, and cutting-edge research in emergency medicine.

Key responsibilities:

- Collaborate to design an inspiring and engaging conference programme that reflects the latest advancements, trends, and research in emergency medicine.
- Use your networks to identify and invite potential speakers, including experts from within the specialty both in the UK or based internationally.
- Research and propose relevant topics, ensuring the conference programme covers a wide range of clinical, educational, and professional development areas.
- Contribute to ensuring the content is both timely and relevant to the diverse needs of emergency medicine clinicians across the UK.
- Actively prepare for, and participate in meetings and provide ongoing input and support throughout the planning process.

What we're looking for:

- A group of emergency medicine clinicians who are passionate about education and the ongoing development of the specialty.
- Individuals with a wide professional network who can identify and approach potential speakers from across the field.
- Creativity, enthusiasm, and a collaborative attitude to help create a conference experience that is both informative and inspiring.
- A commitment to high standards in programme development and delivery.

Who you'll work alongside:

- The Education Resources Committee Chair and Research Committee Chair will oversee the development of the programme to ensure this fits with the conference strategy and provides an educational, engaging programme for RCEM members.
- Representatives from key areas of the College will also contribute to the programme development including a rep from the Executive Committee, Quality in Emergency Care Cluster, and Research Committee.
- Administration support will be provided by the RCEM Events Team. All event logistics and budget will be managed by the RCEM Events Team allowing you to focus on the clinical content of the programme.

What the time commitment will be:

- One day in-person workshop in Octavia House, London (standard-class travel expenses will be covered)
- Online meetings every three to four weeks to catch-up on programme progress
- Work outside meetings to research ideas, and send initial invites to speakers (once speakers confirm, speaker liaison will be managed by the RCEM Events Team)

How to apply:

Please send a brief expression of interest, including:

- The names, contact details, roles and organisations of those in your group

Maximum of 500 words covering the below:

- Any relevant experience your group would bring
- Why you would like to be the Programme Planning Group

Applications are due by Monday 12 May at midday (BST). Please send your expressions of interest to events@rcem.ac.uk.

This is an honorary post, although reasonable travel and subsistence expenses will be reimbursed in line with College policy for in-person meetings.

You will also be invited to attend the full conference free of charge with accommodation covered during the conference. You will be expected to offer onsite support during the conference which may include (but is not limited to) delivering a short welcome, briefing speakers to ensure the highest quality content, and chairing or moderating sessions for which a full brief will be given to you.

We look forward to hearing from clinicians who are excited to contribute to this exciting and pivotal event in the field of emergency medicine.