



**RCEM**  
Royal College  
of Emergency  
Medicine

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## Job Description

### RCEM Assessors - *GreenED* Accreditation Honorary Position

**The College is looking to recruit a pool of Assessors to assist the *GreenED* Sub-Committee in the programme accreditation process. Ideally, Assessors will have experience and interest in sustainability initiatives.**

#### **About the *GreenED* Accreditation:**

*GreenED* is an RCEM initiative to measure and reduce the environmental impact of UK Emergency Departments (EDs). The web-based *GreenED* programme is centred on a framework for evidence-based actions EDs can take to improve sustainability, divided into bronze, silver and gold levels. Successfully completing all actions at a given level leads to formal accreditation from RCEM. By taking part in *GreenED*, hospitals can develop and embed environmentally sustainable practices, reduce departmental costs and improve patient care.

#### **Accountable To:**

Environmental Special Interest Group (ESIG) Chair, sitting within RCEM's Clinical Quality Cluster.

#### **Key Working Relationships:**

As a College Assessor for the *GreenED* Accreditation, you will be joining and engaging with other members of the *GreenED* sub-committee, which is part of ESIG. The role will also involve working closely with the RCEM Quality Team.

#### **Role Responsibilities:**

The Assessor role is a volunteer role for registered RCEM members. Assessors represent RCEM on the *GreenED* Assessor panel, with responsibilities including:

- Review submissions assigned by the *GreenED* team within 3 weeks of receiving the review link from Quality Team Support.
- Assess each action based on evidence, comparing it to assessment standards.
- Provide detailed feedback in the relevant sections.
- If feedback is split, a third-party referee will be consulted.
- Complete the assessment, sign it, and submit for logging in the portal.
- Ensure email notification is sent to confirm the submission is ready for viewing.

#### **Person Specification:**

- Assessors must have an interest in environmental sustainability.
- Assessors must be a member of RCEM in good standing.
- Assessors must be working in active practice.

### ***Excellence in Emergency Care***

Incorporated by Royal Charter, 2008  
Registered Charity Number: 1122689

VAT Reg. No: 173205823  
Scottish Charity Number: SC044373



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- Assessors must consent to their contact details being provided to GreenED Leads.

#### **What can you expect from us?**

- Become part of a network of colleagues with similar values tackling the threat of climate change by working towards net zero NHS targets for our specialty.
- Support and guidance in the role from the GreenED team at RCEM.
- This is an honorary post, and no financial honorarium is offered for the postholder.
- Meetings will take place virtually.

#### **What can we expect from you?**

- Be able to familiarise themselves with the assessor induction
- Be able to offer the time commitment required to review at least 2 accreditation submissions from 1+ site(s) within the assessment months –October and November 2025.
- This will be approximately 90 mins per site per level i.e. at least 3 hours time commitment per assessor.
- Compare the evidence for each action against the Accreditation Standards.
- Inform the College if you have any professional relationship or conflict of interest with any of the EDs you are assigned to assess.
- Attend Final Review Meetings with a fellow Assessor to compare assessments and determine your final review/feedback. These will be approximately 90 mins per site per level i.e. at least 3 hours of time commitment per assessor.
- Give as much notice as possible if you can no longer attend a Final Review Meeting and work with the GreenED team to find a rescheduled time.
- Help with GreenED queries relating to issues with site submissions forwarded by RCEM staff if required.

#### **How to Apply:**

To apply for the position please send over your CV and optionally a 1-page max personal statement to the team by emailing [GreenED@rcem.ac.uk](mailto:GreenED@rcem.ac.uk) by **26<sup>th</sup> of September**.