



RCEM
Royal College
of Emergency
Medicine

Patron: HRH Princess Royal
Octavia House
54 Ayres Street, London
SE1 1EU

Tel +44 (0)20 7404 1999
rcem@rcem.ac.uk
www.rcem.ac.uk

RCEM Safer Care Committee (SCC) Chair

Honorary post, include membership of the Quality in Emergency Care Committee

Accountable to: RCEM Quality in Emergency Care Committee Co-Chairs

Role purpose: RCEM is looking for an outstanding chairperson to lead the Safer Care Sub-Committee, a key strategic part of the Quality in Emergency Care cluster. The Chair will chair committee meetings, coordinate the work of the Safer Care Committee, Safety Flashes, and Safety Newsletters, and ensure the College is appropriately represented on national bodies that relate to safety.

This is an honorary post and while no financial honorarium is offered for the post holder, the College will reimburse all post-related expenses (e.g. travel to meetings).

Sub-Committees and Special Interest Groups within the QEC cluster:

- Quality Assurance & Improvement Sub-Committee
- Safer Care Sub-Committee
- Best Practice Sub-Committee
- Mental Health Sub-Committee
- Older People in EM SIG
- Toxicology SIG
- Paediatric Sub-Committee
- Pre-Hospital Sub-Committee
- Emergency Preparedness and Resilience sub-committee

Key working relationships: The Chair will work closely with the Co-Chairs of the Quality in Emergency Care Committee, and other committees within the cluster, as well as members of the Safer Care Committee. The Committee Chair will be a member of the Quality in Emergency Care Committee and is expected to attend these meetings which occur four times a year. The Chair will also work closely with the RCEM Clinical Quality Manager and other staff in the Clinical Quality Team.

Committee remit:

- To develop and review safety guidelines, safety flashes, and safety snippets for the speciality of Emergency Medicine
- To develop Consensus Based Safety Statements for the speciality of safety in Emergency Departments
- To develop and maintain relationships with external safety bodies including NHS England, HSSIB, and the CQC.

- To develop and disseminate patient safety strategies for the speciality of Emergency Medicine
- To develop and maintain the Safety section of the Royal College website

Role requirements:

This role will be for three years, potentially renewable for a further three years. In this role you will be expected to attend four committee meetings a year, three virtual and one in person at RCEM's offices in London Bridge. You will also attend quarterly Quality in Emergency Care meetings and at times, attend other meetings to represent the College. Other business will be conducted by ad-hoc virtual meetings and via e-mail.

How to apply: To apply for the position please send your single A4 page, personal statement and CV to quality@rcem.ac.uk by 9am on Monday 15th September.

Applicants will be elected by an interview process.

Please ensure your personal statement covers your relevant experience and how you meet the person specification, as your application will be scored against meeting each point.

Person Specification:

Practical experience and skills:

- Current substantive consultant in emergency medicine for 2 years
- Demonstrable interest in safety.
- Excellent knowledge of developments in the emergency medicine field
- Fellow of the College
- Excellent verbal and written communication skills
- Evidence of continuing personal development
- Computer literate: MS Excel, Word

Personal Qualities

- Ability to motivate others to perform to deadlines by using influencing skills
- Ability to prioritise and work to tight deadlines
- Attention to detail
- Self-motivated and innovative
- Good interpersonal and collaborative skills
- Professional manner and appearance
- A commitment to upholding the organisation's values
- Ability to work independently